

Teacher/Student Policy Agreement

Updated: January 2020

Welcome to the studio of Jeffrey Huspek! This policy has been created so that lessons run as smoothly as possible and to help maximize student potential. Please review and keep a copy for your records.

Student Information:

Name of Student: _____

Parent or Guardian: _____

Address: _____

Phone: _____

Email: _____

Age of Student: _____ Birthday: _____

Teacher Information:

Jeffrey Huspek – 719 992 7221 – JJPianoServices@gmail.com

Lesson Length:

Lessons are either 60 or 45 minutes. Exception is children age 5.

Fees:

Base Fee:

The monthly fee for 45min monthly package is \$220.

The monthly fee for 60min monthly package is \$275.

Travel Fee:

Determined based on travel distance

Book/Other Costs:

Buying any supplies provided by Jeff will be added to the bill.

How To Pay & Due Dates:

Students are billed by month, most months there will be 4 lessons, however on the months there are 5, the same fee applies.

Per Lesson: Must be paid the day of lesson. Must be worked out with Jeff. Not for normal student situations.

Monthly: Due date is 1st lesson of month. If payment is received late then time slot is forfeited, and a \$50 late fee is attached.

Cash, cheque, venmo, cashapp, or credit/debit card accepted. Credit payments will have a 3.75% fee attached to total fee. Returned cheques have a \$50 fee. Recurring credit payments for monthly are charged on the 1st of the month. Late payments result in \$50 late fee and lessons stopping until full payment received

Extra-Lesson Events:

Fees for recitals are calculated as follows: Space rental costs/participants. Fees for competitions etc. will be passed on to student in full.

Performance classes are included in fee.

Fee Increases:

Any fee increase will have at least 30 days notice.

Discounts:

There are 2 discounts the student can receive:

- \$50 off a tuning and/or repair
- Student referral: Refer a student, if they sign up for a month then referring student gets ¼ off next month's fees

These can be used multiple times by a single student

Make-Up Times & Cancellations:

Lessons can be canceled or moved to another date (availability not guaranteed) only if it is done 24 hours or more in advance. Less than 24 hours notice will be charged at full rate.

If Jeff is unavailable, students will not be charged. Jeff's time off will come with at least a 30 day notice. July and December will have reduced monthly fees due to absences.

The student or Jeff reserves the right to cancel lessons at any time

Expectations of Student:

Students must have all of the following:

- A place to practice that is distraction free, being mindful that most keyboards/organs are not acceptable
- Time daily to practice daily
- Be at least 5 years of age
- Bring all materials to lessons, including a blank notebook
- If the student is under 18, parent/guardian must be present for 1 lesson/month. A lesson sit in or extra time before/after lesson acceptable.

Although this is a private piano studio, and is not affiliated with any school district, it is no less an educational institution--and must be regarded as such. It is the position of this studio that piano lessons are to be treated with the same level of importance as any other subject your child may be studying in school. It is also the position of this piano studio that sporting events and other extracurricular activities **are not** considered valid excuses for not practicing during the week. As an instructor of piano, I would no more accept this reasoning than any other teacher at an educational institution. Sports and music may not always be mutually compatible, but need not be mutually exclusive. Please respect my curriculum and my commitment to your child's musical education by maintaining a priority level for piano studies equal to that of other school subjects--regard it as a "private extension" of academics that would otherwise be unavailable to your child.

Expectations of Teacher:

I aim to create a safe environment for the student to learn in first and foremost. I should create an individual lesson plan unique to each student's need – being neither too easy or overbearing. I will create opportunities for performance and/or competitions if the student so desires. I should be positive and encouraging. I will be punctual, polite, respectful to the surrounding area.

I have read and understand the policy:

Student/Parent/Guardian: _____ Date: _____

Teacher: _____ Date: _____

